

FORWARD PLAN

Compiled on behalf of the Cabinet

Forward Plan published on 19 March 2021

1 April 2021 to 31 July 2021

**For information relating to the Forward Plan or to request a copy in another format or language please contact:
Governance Support (01803) 207087
Email: governance.support@torbay.gov.uk**

Torbay Council

Forward Plan of Key Decisions

Explanatory Note

Torbay Council is required to publish a Forward Plan of all key decisions to be taken in the following four months. The first Plan became effective on 1 March 2002. It is updated monthly.

The Regulations define a key decision as a decision that is likely to:

- (i) result in incurring expenditure or making of savings which are significant; or
- (ii) be significant in terms of its effects on communities living or working in the area.

The Council has produced comprehensive criteria to define "significant" and these are set out on the following page.

The Forward Plan consists of a brief description of the decisions that are to be made, consultation information, key risks and key opportunities.

Copies of the documents referred to in the Forward Plan may be obtained by contacting the Governance Support Team by telephone (01803 207087), email (governance.support@torbay.gov.uk) or post (Town Hall, Castle Circus, Torquay, TQ1 3DR).

The Forward Plan is available free of charge on request from the Governance Support Team of Torbay Council. It is also available on the Council's website (<http://www.torbay.gov.uk/forward-plan>).

The Leader of the Council and Cabinet

To request a copy in another format or language phone 01803 207087

Definitions of "significant"

Expenditure and savings

A proposed decision shall be regarded as a Key Decision by way of “**incurring expenditure or making of savings which are significant**” if any one or more of the following apply:

- (1) In the opinion of the Chief Finance Officer, there is likely to be a budget variation (other than one within a Business Unit) of more than £250,000;
- (2) In the opinion of the Chief Finance Officer, it is likely to result in capital expenditure above that provided for in the capital programme and it is likely to involve an additional call on the Council’s internal resources of more than £250,000;
- (3) In the opinion of the relevant Director, the decision is likely to have a material effect on Council services, including where:
 - (i) an existing service will be reduced by more than 10 per cent or will cease altogether;
 - (ii) a service which is currently provided in house will be outsourced (or vice versa); or
 - (iii) a partnership will be entered with a third party which is likely to involve a material element of risk transfer to the Council;
- (4) The proposal involves the acquisition or disposal of land having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (5) The proposal involves the disposal of a capital asset (other than land) having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (6) Where in the opinion of the Director of Corporate Services the proposal is likely to result in compulsory redundancies or major changes to the terms and conditions of employment of 100 or more employees across the Council’s functions;

Effect of communities

A proposed decision shall be regarded as a Key Decision by way of being “**significant in terms of its effects on communities living or working in the area**” if the relevant Director or Assistant Director, in consultation with the relevant Cabinet Member, considers that it ought to be included in the Forward Plan having regard to all the circumstances including the following principles:

- (1) A decision may affect a great number of people, or a number of wards, but not significantly and these decisions shall **not** normally be regarded as key;
- (2) A decision that has a significant impact on communities living or working in only one ward will normally be treated as a Key Decision e.g. a school closure or the introduction or amendment of traffic calming measures;
- (3) Where a decision is only likely to have a significant impact on a very small number of people in one ward it will **not** normally be key. But the people affected should be informed of the forthcoming decision in sufficient time for them to exercise their rights to see the relevant papers and make an input into the decision making process;

- (4) Consideration should be given to the level of public interest in the decision. The higher the level of interest the more appropriate it is that the decision should be considered to be key.

We want Torbay and its residents to thrive.

We want Torbay to be a place where we have turned the tide on poverty and tackled inequalities; where our children and older people will have high aspirations and where there are quality jobs, good pay and affordable housing for our residents.

We want Torbay to be the premier resort in the UK, with a vibrant arts and cultural offer for our residents and visitors to enjoy; where our built and natural environment is celebrated and where we play our part in addressing the climate change emergency.

The proposals in this Forward Plan help us to deliver this ambition by supporting the delivery of some or all of the following themes:

- thriving people;
- thriving economy;
- tackling climate change;
- Council fit for the future;
- the Council's responsibilities as corporate parents;
- tackling poverty, deprivation and vulnerability;
- people with learning disabilities.

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Lease arrangements for Burton Academy

In 2018 the Council issued a remit to officers improve the learning environment at Burton Academy. Proposals to extend the accommodation were agreed on the understanding that the Council recompense lost outside play space by leasing an adjoining piece of Council land to the Academy. The building works are now complete and the lease for the Council land needs to be agreed.

Wards affected:	Shiphay
Consultees:	Consultation and advice from Council Officers in developing the proposal including the Strategic Land Task Group and Environmental Services The Academy Trust, staff and pupils.
Means of Consultation:	Ongoing consultation and discussions with key stakeholders
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Cabinet Member and Officer:	Cabinet Member for Children's Services (Councillor Cordelia Law) Assistant Director Education, Learning & Skills (Rachael Williams)
Link to targeted actions:	The Council's responsibilities as corporate parents
Reason for inclusion in the Forward Plan:	Capital expenditure +£250,000 and outside Capital Plan
Decision Maker:	Council
Intended Decision Date:	28 Apr 2021
If you want to make representations contact:	Samantha Poston Education Team TDA, Torhill House Torquay TQ2 5QW

Lease arrangements for Medical Tuition Service (MTS)

In 2018 the Council approved the relocation of MTS to MyPlace. As this proposal is now being implemented it is necessary to agree the terms and conditions of the lease

Wards affected:	Preston
Consultees:	Consultation and advice from Council Officers in developing the proposal including the Strategic Land Task Group. Key Stakeholders as above.
Means of Consultation:	Ongoing consultation and discussions with key stakeholders including the Parkfield User Group, staff and pupils attending the provision.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Cabinet Member and Officer:	Cabinet Member for Children's Services (Councillor Cordelia Law) Assistant Director Education, Learning & Skills (Rachael Williams)
Link to targeted actions:	The Council's responsibilities as corporate parents
Reason for inclusion in the Forward Plan:	Disposal of capital asset valued in excess of £250,000
Decision Maker:	Council
Intended Decision Date:	13 May 2021
If you want to make representations contact:	Samantha Poston Schools Capital & Planning Officer TDA, 3rd Floor, Tor Hill House Torquay, TQ2 5QW

Proposed 25 year Lease to Eat that Frog (ETF) of land at Parkfield

ETF is commissioned by the Local Authority to deliver key support services to some of the most vulnerable young people in the bay. The services need a long term base from which to establish itself and operate.

In addition, providing ETF with a 25 year lease enables the service to access external grant funding. This additional funding will subsidise its limited income and enable the service to create new opportunities for local young people.

Wards affected:	Preston
Consultees:	Children Services as the commissioner Parkfield User Group including MTS Preston/Paignton Community Partnership Torbay Green Spaces ETF staff, young people and their families and other service users.
Means of Consultation:	The proposal has been raised and discussed at various local forums; and directly with interested parties and those affected by the proposal.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Cabinet Member and Officer:	Cabinet Member for Children's Services (Councillor Cordelia Law) Assistant Director Education, Learning & Skills (Rachael Williams)
Link to targeted actions:	The Council's responsibilities as corporate parents
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Cabinet

Intended Decision Date:	Not before 18 May 2021
If you want to make representations contact:	Clare Talbot, Education Team Manager, TDA, 3rd Floor, Tor Hill House, Torquay. Email: clare.talbot@tda.uk.net .

